



### **C3 seeks interns for their storefrontART program**

Commonwealth Center for Change (C3) seeks 2-3 interns to form a dynamic support team for storefrontART, our residency and exhibition program. This is an excellent opportunity for someone who wants to make a positive impact on the local arts community and gain experience working with artists and managing gallery space.

**Hours:** 5-10 hrs a week

**Responsibilities:**

Work with the Co-Director to:

- work with artists-in-residence and exhibiting artists
- develop web and print publicity
- produce storefront ART events, including openings and ARThappenings
- install and remove work
- identify future locations
- staff workSPACE and windowSPACE locations
- maintain storefront ART databases
- research funding opportunities

**Requirements:**

- Excellent interpersonal, communication and written skills
- Strong teamwork skills
- Strong attention to detail
- Strong follow-through
- Excitement about and investment in community arts
- Ability to listen and willingness to learn
- Basic knowledge of Photoshop, Illustrator, Dreamweaver and web tools such as facebook are a plus!

Commonwealth Center for Change is a 501(c)3 nonprofit organization committed to facilitating a network of mutual support and collaboration that sustains and strengthens a dynamic creative community. We do this by creating opportunities for people to come together and share resources.

**To apply:**

Submit:

Cover letter

Writing sample

Resume

To:

Julia Handschuh, Co-Director

[julia@commonwealthcenter.org](mailto:julia@commonwealthcenter.org)

Commonwealth Center for Change